



DEPARTMENT OF AGRICULTURE
NEVADA JUNIOR LIVESTOCK SHOW BOARD
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MINUTES

Wednesday, February 25, 2015
Washoe County Cooperative Extension Office
4955 Energy Way, Reno, NV 89502

1- Call to order, roll call of members and establish a quorum

Matt McKinney called the meeting to order at 5:05 p.m. – Members Present: Matt McKinney, Tom Cates, Bev Elston, Dale Holcombe, Andy Miller, Sarah Chvilicek, Tami Olsen, and Fritz Richards. Guests Present: Dennis Belcourt, AG's Office, Doris Hoskin NJLSB assistant, Dennis Hellwinkel NJLSB Treasurer, Katharine Eshelman NJLS Intern, Tonja Dressler NJLSB assistant, and Linda Miller.

Public Comment:

Andy Miller advised that Lyon County Schools will be implementing testing that conflict with the week of the NJLS Show and may cause a problem with exhibitor check-in. Matt McKinney announced that the company that does the ram sale at John Ascuaga's Nugget is looking for a group to set up panels for their show.

2-Review and Approval of Agenda

Sarah Chvilicek moved to approve the agenda as written. Tom Cates seconded. Motion carried.

3- Review and Approval of January 21, 2015 meeting minutes

Bev Elston amended item 11 b to add that she abstained from the draft agreement between NJLSB and the NV AG Foundation. Dennis Hellwinkel amended item 8 f correcting that the security is not provided by the same company as last year, but is being provided by Martin Ross. Bev Elston moved to approve the minutes as amended. Dale Holcombe seconded. Motion carried.

4- Correspondence

No changes to report since last meeting.

5- Application Tax Identification Number

Bev Elston advised that NJLSB does not have a tax ID number to give to donors that wish to write off their donation. Dennis Belcourt explained that we may not qualify for one as we are part of the Department of Agriculture. Sarah Chvilicek explained that donors are tax exempt because of this and she will contact Jim Barbee to get the Department of Agriculture's tax ID information. NJLSB will revisit this item at the next meeting.

6-2015 Workshop

Doris Hoskin reported that 58 parents and students attended the Quality Assurance workshop in Fallon on January 24, 2015. Sarah Chvilicek advised that the online Quality Assurance has been updated so she will be sending out an email to 4-H and FFA leaders with the new information. There will be a Quality Assurance workshop held on March 14, 2015 in Washoe County and is open to anyone. Matt McKinney requested that Doris and Sarah hold a workshop on March 26, 2015 at 6 p.m. at the Douglas County Cooperative Extension office.

7-2015 Show

- a. **Judges-** Matt McKinney confirmed that Scott Williamson will be the Swine judge. Dennis Hellwinkel requested addresses for the judges so he can send out contracts.
- b. **Quality Assurance-** There will be a Quality Assurance workshop held in Washoe County on March 14, 2015. Students can also complete Quality Assurance online.
- c. **Ear Tags-** Doris Hoskin reported that there are 35 Beef tags, 15 Goat tags, 92-93 Sheep tags, and 115 Swine tags. She also handed out the ear tag history from the past few years.
- d. **Protocol for check out-** No changes since last meeting.
- e. **Sound-** Matt McKinney has sent an email to the same company as last year and has not yet heard back.
- f. **Security-** Security has been donated by Martin Ross.
- g. **Food-** Bev Elston reported that the Reno Lyon's Club has confirmed that they will be doing food this year, but has not given a set price.
- h. **Grader/ Carcass Contest-** Sarah Chvilicek has confirmed that Dennis Weatherford will grade and has the dates. She also advised that anyone is welcome to come and learn. Bev Elston requested that the dates and times for the grading be added to this year's program.
- i. **Awards-** Tonja Dressler reported that awards are going well. Dennis Hellwinkel asked the Board to send Tonja donor suggestions.
- j. **Auctioneer-** Brad Lingenfelter is confirmed.
- k. **Photographer-** Matt McKinney read through the photographer bids received. Fritz Richards moved to accept Anne Bothwell's bid of \$1000 to be the 2015 photographer. Tom Cates seconded. Motion carried.
- l. **Q-Virus-** Bev Elson reported that she had a leader as her about Q-Virus. Bev spoke with the state veterinarian and said that it is not a concern. Dale Holcombe advised that it is only seen around lambing time and should not be of concern for the Show.
- m. **Other**
 - a. **T-Shirts for Exhibitors Update-** Matt McKinney reported that Dan Willoughby Sales will donate the T-Shirts in exchange for the use of NJLS panels for the ram show. NJLSB needs to submit sizes, artwork, and T-shirt colors and Dan will take care of the rest. A tentative deadline for exhibitor's shirt sizes was set for March 6th.
 - b. **Flatbed Trailer Update-** Matt McKinney received a final quote from Steam Boat Trailers for \$4195 plus a \$28.26 DMV fee.
 - c. **Livestock Hauling Update-** Tonja Dressler confirmed that Kyle Kilby will haul Swine. Matt McKinney confirmed that Bently Ranch will have two semis to help haul livestock.
 - d. **Achievement in Record Keeping discussion for clarification of what needs to be turned in-** Sarah Chvilicek advised that there is a lot of confusion as to what needs to be turned in. Doris Hoskin explained that everything they need is in the rule book and that they have questions to answer, one picture page, and a personal interview. Bev Elston asked if there's a way to ensure that they are following the rules at the current year's show and Sarah Chvilicek explained that the current year's animals are in the exhibitor's record books. Linda Miller asked if the exhibitors need to submit a cover sheet with their application and Doris Hoskin advised that there is a form on the NJLS website that accompanies the application.
 - e. **Port-a-Potties-** Tom Cates confirmed that they will be dropped off Wednesday evening and picked up on the following Monday.

8- Financial Report

- a. **Current Financial Summary-** No Changes to report. Dennis Hellwinkel reported that Nevada State Bank sent out a letter stating that they are changing their Non-Profit banking costs. The first 100 transactions are free and then every additional transaction will be charged 20 cents. He advised that it will only cost NJLSB \$10- \$15 per a statement during the busy months following the show. He advised that there is no need to move the account.
- b. **2015 Budget Approval-** the Board looked through the budget and Matt McKinney requested that the Treasurer be increased to \$7000 per a year and that \$5000 be added to account for the purchase of the flatbed trailer. Sarah Chvilicek moved to approve the 2015 budget. Fritz Richards seconded. Motion carried.
- c. **2015 Staff Compensation-** Matt McKinney advised that Rika is not available to work the Show this year and has asked Susan Taylor to take her position. Matt McKinney also requested that the Board considers compensating Tonja Dressler for travel mileage. Bev Elston moved to budget \$1000 for mileage reimbursement for Tonja Dressler. Fritz Richards seconded. Motion carried.
- d. **Scholarship Committee Report-** Dennis Hellwinkel met with the Scholarship Committee and requested that NJLS advertise that scholarships are due by April 11, 2015. Sarah Chvilicek will send out an email to leaders reminding them of the due date. Dennis Hellwinkel also advised that there is concern with some of the donors as to who will have control over the scholarship funds and the committee would like to keep scholarship funds and responsibilities within NJLS.

9- Office/ Show aide recruitment update-

Doris Hoskin reported that there are 4 show aide applications turned in and there is at least one position still available.

10- Fairgrounds Review Subcommittee Report-

Bev Elston reported that the subcommittee met on February 10, 2015 and that they sent out a letter informing that the subcommittee is there to review changes to the fair grounds.

11- OLD BUSINESS

- a. **Final approval of revised agreement with NV AG Foundation to transfer scholarship and educational funds to the NV AG Foundation-** Matt McKinney has requested that this item be put on the next meeting's agenda as there is some concern over transferring funds to NV AG Foundation from some donors. Bev Elston has abstained from voting on the transferring of funds from NJLSB to the NV AG Foundation. Fritz Richards moved to approve that this item be added to the next meeting's agenda. Sarah Chvilicek seconded. Motion carried.
- b. **Fundraising-** Matt McKinney advised that he will speak with Sierra Meats and Seafood.

12- Public Comment: Doris Hoskin advised that the back room of the NJLS office is painted and Dennis Hellwinkel reported that the window is fixed.

13- Set Date of next meeting-

Meeting set for March 25, 2015 at 5 p.m.

14- Adjournment

Meeting Adjourned at 6:14 p.m.